

## Parental Access and Family Facilities Survey Update 2018 - Adult Wards

Your hospital has been identified as treating some children and young people on adult wards. When we refer to children and young people, we mean people up to their 16th birthday.

Please answer all questions for any inpatient service.

### Introduction

Since 1985, Children's Health Scotland, formerly known as Action for Sick Children Scotland, has carried out surveys every few years of hospitals in Scotland that admit children and young people in order to monitor the availability of parental access and family facilities. The findings have been extremely useful for healthcare planners and providers at all levels within Scotland's NHS.

This 2018 survey will capture information on parental access and family facilities within all NHS hospitals in Scotland. The results of the survey, which is funded and supported by the Scottish Government, will be placed in the public domain and will inform the Scottish Government's policy making in relation to the healthcare of children and young people in Scotland. We are grateful for your cooperation in providing information on services for children and young people.

In return, we will supply your Health Board with data showing how your ward or unit compares against the Scottish average for each question in the Survey and provide examples of best practice. All data will be anonymised before being shared or published so that no individual or ward can be identified. You will notice in the questionnaire that there are occasional questions to clarify which type of ward you are completing the survey for - this is to allow us to route you to questions which are appropriate for your ward type.

Your name has been provided by your Nurse Director as the most appropriate person to complete the survey. If you feel you are not the most appropriate person, please contact **Elizabeth May at Children's Health Scotland on 0131 553 6553 or [e.may@childrenshealthscotland.org](mailto:e.may@childrenshealthscotland.org)**. If you have any queries about the survey, please contact **Ian Christie or Susan Gardiner at Blake Stevenson by telephone (0131 667 2919) or email ([ian@blakestevenson.co.uk](mailto:ian@blakestevenson.co.uk) or [susan@blakestevenson.co.uk](mailto:susan@blakestevenson.co.uk))**.

The survey should take around 20 minutes to complete and will be available until 19 November.

Please use the 'back' and 'next' buttons on the survey to navigate through the questionnaire - please do not use your internet browser's back button.

The questionnaire format will allow you to complete the survey in several visits, should you wish to do so. To save your answers at any point, please click on the 'Save' button at the bottom of the screen and follow the instructions carefully.

*NB: In the questionnaire, 'Parent' means parent or carer with legal responsibility for the child, or parent substitute who is 'a suitably qualified person (e.g. an aunt or granny), not necessarily being legally responsible, selected for the care of the child in agreement with the child's wishes.*

*Children's Health Scotland is a Scottish Charity No SC006016 and a company limited by guarantee, registered in Scotland No 100114. Registered office is 22 Laurie Street, Edinburgh EH67AB.*

### **How we will use the data you provide**

Should you wish to view further information about how we will store and use the data you provide, and your rights in respect of the personal data we will hold about you, you can view this information on the Blake Stevenson website.

### **Your consent to take part**

Please click on the 'Next' button to begin the survey.

By clicking the button you agree to participate in the survey we are carrying out on behalf of CHS, and a researcher may contact you to discuss your responses if clarification is needed.

Q1 Do adult wards in your hospital have a written policy or guideline for the care of children and young people up to their 16th birthday? (Answer required)

- Yes  No

Q1a If yes, please provide the link to your policy/guideline.

Q2 Do your wards use the 'What Matters to Me' questions at admission of a child/young person?

- Yes  No

Q3 Do you provide age appropriate information for children and young people that provides details of: (Please tick all that apply)

- |  |  |
|--|--|
| <input type="checkbox"/> Confidentiality?  | <input type="checkbox"/> Complaints and feedback procedures? |
| <input type="checkbox"/> Consent?          | <input type="checkbox"/> Access to their health records?     |
| <input type="checkbox"/> Ward information? | <input type="checkbox"/> None of the above                   |

Q4 Do children and young people have access to specialist medical/nursing advice and support?

- Yes  No

Q5 Is every child/young person admitted to an adult ward nursed in a single room?

- Yes  No

Q6 Is there a separate menu for children and young people admitted to adult wards in your hospital?

- Yes  No

**The following two questions relate to education. If necessary, please find out the information from your education lead so you can complete the survey.**

*Scottish Government Guidance on education for children and young people unable to attend school due to ill health (2015 ) notes that where a CYP's illness is known or reasonably thought to be likely to extend beyond 5 days, then education should proceed immediately, if medical assessment permits. This is of particular importance for CYP who require recurrent admission to hospital, even for relatively short periods Where there is less certainty over the possible length of any absence, education outwith school should commence at the earliest opportunity and certainly no more than 15 working days of continuous or 20 working days of intermittent absence.*

Q7 Are you aware of what the Scottish Government guidance is on education provision for children and young people in hospital? (Answer required)

- Yes  No

Q8 Are children and young people admitted to your wards offered access to support for their education? (Answer required)

Yes

No

Q8a If yes, is this offered in line with Scottish Government guidance?

Yes

No

Q9 Do children and young people have:

Yes

No

Free WiFi access while inpatients in your hospital?

Access to the internet via a computer?

Permission to use their mobile phone?

Q10 Are children and young people offered access to spiritual care when in hospital?

Yes

No

Q10a If yes, how is this provided?

Q11 Does the hospital provide access for the child/young person to: (Please tick all that apply)

Family Liaison/Family Support Worker?

Other family support service?

Social Worker?

None of the above

Q12 What are the options for a parent or carer being with a child/young person admitted to an adult ward?

Open - no restriction

Variable by agreement

Limited hours

None permitted

Q13 Can a parent/carer stay overnight? (Answer required)

Yes

No

Q13a If yes, where would they sleep? (Please tick all that apply)

On the ward, beside the child in a chair

Off the ward, within the hospital grounds

On the ward, beside the child in a bed

Other

Off the ward, within the hospital building

If other, please specify.

Q13b Can both parents be accommodated at the same time?

Yes

No

Q13c Please comment further on your answer to the previous question

Q14 Are children and young people's friends able to visit on the same terms as adult patients' visitors ?

Yes

No

Q14a Please comment on your answer to the previous question.

Q15 Where children or young people (up to their 16th birthday) are admitted to an adult ward, what facilities/play specialists for play/recreation are available to them?

In any published material, the data will be anonymised and it will not be possible for anyone to link the responses to any individual.

Q16 Name of member of staff completing this survey:

Q17 Designation:

Q18 Phone:

Q19 Email address:

Q20 Ward - name/number: (Answer required)

Q21 Hospital name: (Answer required)

Q22 Hospital type: (Answer required)

- |   |                                     |                                 |
|---|-------------------------------------|---------------------------------|
| <input type="radio"/> Children's hospital | <input type="radio"/> Rural general | <input type="radio"/> General   |
| <input type="radio"/> District general    | <input type="radio"/> GP/community  | <input type="radio"/> Community |

Q23 Health Board: (Answer required)

- |   |                                     |
|---|-------------------------------------|
| <input type="radio"/> Ayrshire & Arran        | <input type="radio"/> Highland      |
| <input type="radio"/> Borders                 | <input type="radio"/> Lanarkshire   |
| <input type="radio"/> Dumfries & Galloway     | <input type="radio"/> Lothian       |
| <input type="radio"/> Fife                    | <input type="radio"/> Orkney        |
| <input type="radio"/> Forth Valley            | <input type="radio"/> Shetland      |
| <input type="radio"/> Grampian                | <input type="radio"/> Tayside       |
| <input type="radio"/> Greater Glasgow & Clyde | <input type="radio"/> Western Isles |

**Thank you very much for your help.**

**Please now click on the 'submit' button below to submit your answers. You will then be redirected to the Children's Health Scotland website.**